



# TRANSMITTAL FORM

## FAMILE Proposal

Candidate Name		Proposal Type	
Proposing Unit		Proposal Window	
College		Desired Hire Date	
Candidate Rank			

### Unit Vote Information

		Vote Summary		Abstentions			
	Date	Yes	No	Vol.	Man.	Absent	Sum
Department							
Chair's Letter							
Dean's Letter							

### Search Committee Members (if applicable)

Search Committee Members (if applicable)		Inclusive Hiring Training Date
Name	Email	

☐ Search Waiver Requested

### Items to be Included in the Dossier

#### All FAMILE Proposals

1. Transmittal Form
2. Curriculum Vitae
3. A letter of support from the unit head
4. A letter of support from the dean (for departmentalized colleges), including prioritization when applicable
5. Data regarding demographics of tenure-track faculty of the unit, college, and field / discipline
6. Data regarding student enrollment and demographics

7. A retention plan for the hire(s).
8. At least three reference letters collected as part of the search process

#### FAMILE Proposals for Senior Targeted Hires

9. The impact of the candidate's scholarship
10. A description of how the candidate would contribute to building an inclusive department, college, and university culture and environment, including description of past efforts at prior institutions