

UMD CV Generation using Faculty Success - Status March 2021

The pre-configured UMD Vita report in Faculty Success is a work in progress and is not the final configured report tool for generating a CV in the University [CV Template](#) format, as per the below. We continue to test the UMD Vita report generation feature in Faculty Success and welcome your feedback.

You can generate your CV in the University CV Template layout in Faculty Success in Word format (that is the default) by selecting the **UMD Vita report**. You can then edit the generated Word document to get the content into the format you need. Simply open the file and save it in Word (.docx or .doc) format before making any further edits.

The table below outlines where data is pulled from within Faculty Success in the generated report, using the Faculty Success data screen names. The first two columns list the screens that do and do not contribute to the report's output, respectively. There are also several sections in the generated report that are not yet getting any data from Faculty Success data screens; these are listed in the third column. Lastly, the set of known issues with the generated CV are enumerated in the fourth column.

Data Screens Included in the UMD Vita Template	Data Screens Not Included in the UMD Vita Template	Sections of the UMD Vita Not Populated from Data Screens	Other Known Issues
<ul style="list-style-type: none"> ● Personal and Contact Information ● Educational Background ● Post-Graduate Training ● Appointments at UMD ● Other Employment ● Continuing Education ● Professional Certifications and Licenses ● Professional Memberships ● Honors and Awards ● Research Advising ● Participation in Thesis/Dissertation Committees ● Mentorship - Guiding Professional Development ● Professional and Extension Education ● Non-Credit Instruction ● Scheduled Teaching ● Course Evaluations ● Curricular Advising ● Teaching Innovation ● Publications 	<ul style="list-style-type: none"> ● Biography and Expertise ● Media Appearances and Interviews ● Tenure and Rank ● Other Appointments at UMD ● Biographical Sketch ● Contributions ● ORA Managed Proposals ● Other Proposals ● Yearly Extension Data ● Agriculture and Food Systems Individual Extension Plan (IEP) ● Environment and Natural Resources Individual Extension Plan (IEP) ● Family & Consumer Sciences Individual Extension Plan (IEP) ● 4-H Individual Extension Plan (IEP) ● Direct Events ● Indirect Events ● Impact Statements ● Sea Grant Reporting ● Out-of-State Events ● Agriculture & Food Systems Consultations 	<ul style="list-style-type: none"> ● II.A.6 Other ● II.B.6 Other ● II.D.3 Other ● V. Other Information 	<ul style="list-style-type: none"> ● Courses taught at other institutions cannot be represented on any data screen, nor in the report ● Courses taught listing is too detailed ● ORA awards are reported at the sub-account level which is too detailed ● ORA awards are reported each calendar year; if there is a name change in Kual Research for the sponsoring organization or any of the other reported fields, duplicate entries will be included in the report ● Postdoc positions and other important items in section I aren't included if the date range is for the past 3-5 years ● Reviewing Activities for Journals is too detailed; it should just be the journal names

<ul style="list-style-type: none">• Presentations• Significant Works in Public Media• Creative Scholarship - Completed or Published• Reviews of Creative Research/Scholarship• Professional and Extension Publications• Patents• Inventions• Entrepreneurial Technology Transfer• Centers for Research and Creative Scholarship• ORA Managed Awards• Other Awards and Gifts• University Service• Professional Service• Editorships, Editorial Boards, and Reviewing Activities• Consulting• External, Community, and Other Service• Media Contributions and Outreach Presentations			
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