



# UNIVERSITY OF MARYLAND

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OFFICE OF THE SENIOR VICE PRESIDENT AND PROVOST

## MEMORANDUM

**DATE:** March 1, 2018

**TO:** Deans and Department Chairs

**FROM:** Mary Ann Rankin, Ph.D.  
Senior Vice President and Provost

**SUBJECT:** Complying with the Post-Tenure Review Policy

[USM Policy II-1.19](#) on the Comprehensive Review of Tenured Faculty requires all tenured faculty to undergo a comprehensive periodic review (“post-tenure”) at least once every five years. [UMCP Policy II-1.20\(A\)](#) on the Periodic Evaluation of Faculty Performance implements the requirements of the USM policy, and to facilitate the periodic review process for tenured faculty, the Office of Faculty Affairs issued Post-Tenure Review [guidelines](#).

An earlier memorandum dated September 13, 2013 required all departments to: 1) File copies of their plans of organization reflecting their post-tenure review procedures with the Office of Faculty Affairs, and 2) Develop and establish a systematic and ongoing process of conducting post-tenure reviews for eligible tenured faculty members as appropriate and according to departmental guidelines. Please provide your current guidelines to the Office of Faculty Affairs by April 1, 2018 to ensure that the Office has the most recent version on file.

Evaluations for the portion of tenured faculty undergoing post-tenure review in AY2017-2018 should already be underway. Notification of the outcome of the review(s) must be sent to the Office of Faculty Affairs by the dean by June 1, 2018. Please refer to the [guidelines](#) published by the Office of Faculty Affairs for additional guidance regarding dates and procedures (i.e., for appeals).

MAR:jb

cc: Associate Deans (with responsibility for faculty affairs)