AEP Committee Operational Rules – 2022

**QUORUM RULE**

Meetings will only achieve quorum if at least seven of the nine committee members are present in the discussion/voting, either in person or through a valid remote form of participation. If the quorum of seven is reached, but one member must abstain, the abstention will count as a valid vote for the purposes of quorum.

**DISCUSSION RULE**

Straw votes options shall be: Yes, No, Abstain and Discuss. Exclusive of Abstain votes, any combination of two or more non-Yes votes (2 or more Discuss, 2 or more No, or a combination of 2 or more Discuss and No) straw votes from the committee (straw votes are cast online) trigger an automatic committee discussion of a case. Brief comments must accompany cast Discuss or No straw votes.

**CLEAN-UP RULE**

When a straw vote is not unanimous Yes but does not result in a committee discussion (less than 2 non-Yes votes), the committee will conduct a final vote either in the next meeting if there is one or otherwise via the APT website.

**REVIZIONS TO RULES**

The committee may consider revisions to its adopted rules should circumstances require changes.